

## Validated Learning Co. offers GDPR compliant SaaS software services. The following are our GDPR-related policies:

- Cookies:
  - Quick Key does not require users to allow cookies in order to use our services or get information. You can set your cookie preferences in your browser.
  - We use Google Analytics (https://marketingplatform.google.com/about/analytics/) to help improve your experience on our Website and Web Application. Google Analytics uses cookies, if you allow it via your browser settings
  - We use Intercom (https://www.intercom.com) for online and in-app chat. Intercom may collect location data based on IP address. This data is not managed by Quick Key.
- Personal data
  - To get Quick Key account, you must enter a valid email address. This is the only information required to have and use a Quick Key account. You may request this information to be removed from our system (see Removal of personal data, below).
- Student data
  - No identifying information about students is needed to use Quick Key. Users are teachers. Students do not need a login. Teachers may choose to load student first and last names, email addresses, and/or school ID numbers. However these are not necessary. You may request this information to be removed from our system (see Removal of personal data, below).
- Data storage
  - All Quick Key data is stored in a Postgres database on Amazon Web Services (https://aws.amazon.com), managed by Heroku (https://heroku.com)
- The following information is available to EU GDPR compliance officers on demand, following proof of identity and credentials:
  - Physical location of our data storage servers
  - Physical location of our compute servers
  - A list of what personal data is stored
- Financial and credit card information
  - Quick Key does not store credit card information. This information is stored by PayPal, Inc. (https://www.paypal.com) or its subsidiary Braintree Payments (https://www.braintreepayments.com)
- Removal of personal data
  - You have the right to have all of your personal information removed from Quick Key's database at any time. Do do so, please <u>email us</u> at <u>info@quickkeyapp.com</u> and your data will be removed within 72 hours.

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